

School Name:		Employee Name:		Job Title	
Name of Person completing the form:				Date of assessment:	
				Date of review:	

Please see accompanying guidance when completing this process

1. Medical assessment: About you	Yes	No	Control measures required in place? What are they? Impact on Individual/Service	Risk rating after existing & additional control measures <i>See guidance on assessing risk rating</i>
<p>1. Are you in an <a href="#">extremely clinically vulnerable</a> group in relation to the risk of COVID-19.</p> <p><i>You are not clinically extremely vulnerable if: you do not have any of the conditions listed in the government guidance on the hyperlinked website; you have not been told by your GP or specialist that you are clinically extremely vulnerable or received a letter saying you are clinically extremely vulnerable</i></p>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Employees can attend their workplace from 1<sup>st</sup> August 2020. If they can carry out their role from home, this is preferable although it is recognised that these opportunities are limited in schools. Otherwise they should be allocated duties where appropriate precautions are most likely to be achievable.</p> <p><b>Precautionary measures <u>may</u> include:-</b></p> <ul style="list-style-type: none"> <li>- Avoid peak arrival and departure times</li> <li>- Adopt a vigilant personal hygiene and handwashing routine</li> <li>- Maintain social distancing at all times</li> <li>- Avoid touching your eyes, nose and mouth with unwashed hands.</li> <li>- Avoid areas where social distancing is less likely e.g. corridors at busy times</li> <li>- Use altered seating positions</li> <li>- Enhanced cleaning regimes</li> <li>- Avoid contact with anyone who is displaying symptoms of coronavirus (COVID-19). These symptoms include high temperature and/or new and continuous cough and/or a change in the sense of smell or taste.</li> </ul>	

			<ul style="list-style-type: none"> <li>- Give consideration to stress and anxiety increasing susceptibility to infection e.g. lack of sleep, becoming run down etc.</li> <li>- Allocation of a 'buddy' colleague for support</li> <li>- Consider limiting the movement between groups where possible</li> </ul> <p>If it is not possible to implement appropriate measures, then redeployment to other duties should be considered where this is possible.</p> <p><b>Occupational Health advice should be sought on individual cases to clarify clinical issues and to comment on measures</b></p>	
<p>2. Are you in a clinically vulnerable group in relation to the risk of COVID-19?</p> <p><i>This includes those who are</i></p> <ul style="list-style-type: none"> <li>• 70 or older</li> <li>• have a lung condition that's not severe (such as asthma, COPD, emphysema or bronchitis)</li> <li>• have heart disease (such as heart failure)</li> <li>• have diabetes</li> <li>• have chronic kidney disease</li> <li>• have liver disease (such as hepatitis)</li> <li>• have a condition affecting the brain or nerves (such as Parkinson's disease, motor neurone disease, multiple sclerosis or cerebral palsy)</li> <li>• have a condition that means they have a high risk of getting infections</li> <li>• are taking medicine that can affect the immune system (such as low doses of steroids)</li> <li>• are very obese (a Body Mass Index of 40 or above)</li> <li>• are pregnant</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<p>If they can carry out their role from home, this is preferable although it is recognised that opportunity to do so is likely to be significantly limited in schools.</p> <p><b>Consider additional precautionary measures which <u>may</u> include:-</b></p> <ul style="list-style-type: none"> <li>- Avoid peak arrival and departure times</li> <li>- Adopt a vigilant personal hygiene and handwashing routine</li> <li>- Maintain social distancing where possible</li> <li>- Avoid touching your eyes, nose and mouth with unwashed hands.</li> <li>- Avoid areas where social distancing is less likely e.g. corridors at busy times</li> <li>- Use altered seating positions</li> <li>- Enhanced cleaning regimes</li> <li>- Avoid contact with anyone who is displaying symptoms of coronavirus (COVID-19). These symptoms include high temperature and/or new and continuous cough and/or a change in the sense of smell or taste.</li> <li>- Consider limiting the movement between groups</li> </ul> <p>For pregnant workers also complete <a href="#">NEM risk assessment</a>.</p>	
<p>3. Are you in a vulnerable group in relation to the risk of COVID-19?</p> <p><i>This includes those who have increased risk due to their</i></p> <ul style="list-style-type: none"> <li>• age – your risk increases as you get older</li> <li>• being a man</li> <li>• being from a Black, Asian or minority ethnic background (BAME)</li> <li>• being born outside of the UK or Ireland</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Certain characteristics such as age, overweight and/or Black, Asian and Minority Employees (BAME) can pose additional risks, particularly in relation to the seriousness of the symptoms should they develop the illness.</p> <p>These risk are higher where they are combined with other conditions and characteristics. For example, an otherwise healthy 25-year-old male would not be considered at additional risk and would, therefore, not require an individual risk assessment.</p>	

4. Do you have issues using personal protective equipment, e.g. difficulty breathing	<input type="checkbox"/>	<input type="checkbox"/>	Some PPE can be uncomfortable but also lead to overheating and or breathing difficulties. Options for addressing this include alternative PPE, redeployment onto other duties. Advice on appropriate PPE can be sought from Occupational Health.	
5. Are you experiencing new or additional mental health, general physical and emotional wellbeing issues arising from COVID-19 e.g. anxiety, depression etc.?	<input type="checkbox"/>	<input type="checkbox"/>		

2. Any Other issues to consider?	Yes	No	Control measures required in place? What are they? Impact on Individual/Service	Risk rating after existing & additional control measures
1. Do you have to use public transport to travel to and from your place of work?	<input type="checkbox"/>	<input type="checkbox"/>		
2. Are there any other hazards that have not been covered?	<input type="checkbox"/>	<input type="checkbox"/>		
3. Is further advice needed from an Occupational Health Advisor?	<input type="checkbox"/>	<input type="checkbox"/>		

### Comments

Actions	Priority - High/ Medium/Low	By Whom (name)	Date for Action