

LEAVENING COMMUNITY PRIMARY SCHOOL



Artificial Intelligence Policy

Member of staff responsible: Sian Mitchell

Link Governor responsible: Emma Isaacs

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Chair of Governors: James Robinson

Headteacher: Sian Mitchell

Leavening Community Primary School Purpose and Values

Our school purpose is:

'TOGETHER WE CAN...'

Our 4 Values are:

1. Look and Learn beyond the classroom.
2. Have high aspirations and fulfil our potential
3. Care, share and belong.
4. Lead, teach and learn with passion.

Leavening Community Primary School

Artificial Intelligence (AI) Policy

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Introduction

Leavening Community Primary School recognises the increasing use and benefits of artificial technologies. This artificial intelligence (AI) policy seeks to:

- guide the management and use of artificial intelligence (AI) whilst ensuring the safeguarding of pupils;
- provide information on the use and implementation of artificial intelligence (AI);
- outline the use of artificial intelligence [Leavening Primary];
- focus on data protection and compliance with GDPR;

Definitions

Artificial Intelligence: Artificial intelligence (AI) refers to technology that can make computers learn and have human-like intelligence. A machine can be programmed to perform human-like tasks, based on the information it takes from its surroundings and from previous experience. AI is able to process language, learn and problem-solve.

Bias: Some information on the Internet is influenced by the opinion of the creator and is therefore biased.

Copyright: A law that prevents people from copying the creative work of others without their permission.

Generative AI: Generative AI is a tool that can create text, images or videos based on the input it receives.

Stakeholders: People who are involved in the setting, such as staff, students, parents and governors.

Key Objectives

This policy aims to:

- promote and ensure the ethical and legal use of artificial intelligence (AI);
- embrace the use of artificial intelligence (AI) in the teaching and learning of pupils at Leavening Primary.
- protect the privacy of data and comply with GDPR;

Uses of Artificial Intelligence in Leavening Primary

- Leavening Primary recognises the use of artificial intelligence (AI);
- artificial intelligence (AI) tools offer learning experiences that can be personalised to individual pupils;
- the use of Chat GBT and AI Teach as an adaptive learning platform allows the difficulty and content of learning to be based on a student's performance;
- the use of intelligent tutoring systems such as AI teach provides feedback and guidance that is personalised;
- the use of interactive education games allows challenges to be adapted to the individual learning needs of pupils;
- artificial intelligence (AI) tools support teaching staff in the organisation and creation of teaching and learning materials;
- artificial intelligence (AI) tools support teaching staff with the collection, analysis and tracking of educational data;
- the use of resource creation tools powered by artificial intelligence (AI), such as Chat GBT can be used to create lesson plans and resources for individuals or groups of pupils;
- artificial intelligence (AI) tools can be used to analyse assessment data and identify areas for improvement;

Responsible and Ethical Use of Artificial Intelligence

Leavening Community Primary will:

- check that all artificial intelligence (AI) tools and software used by staff and pupils are licensed;
- consult the record of the approved artificial intelligence (AI) tools and software before use;
- indicate where, when and how artificial intelligence (AI) is being used;
- check and approve artificial intelligence (AI) tools and software for potential biases;
- ensure that school staff receive regular training in how to use artificial intelligence (AI) tools and software effectively;
- encourage critical thinking and evaluation of the information provided by artificial intelligence (AI) tools and software;
- check that information provided by artificial intelligence (AI) tools and software is accurate and factually correct;
- verify that all artificial intelligence (AI) tools and software used comply with ethical standards in education and the setting;

Safeguarding

- Leavening Primary takes a proactive approach to addressing safeguarding risks associated with the use of artificial intelligence (AI) tools and software.
- Leavening Primary adopts a proactive approach toward addressing safeguarding risks associated with deep fakes and impersonation, bullying, grooming and exploitation;

Transparency to Stakeholders

- where, when, how and why artificial intelligence (AI) will be used will be communicated with pupils, parents and governors;
- Leavening Primary will review the use of artificial intelligence (AI) tools at regular intervals to ensure that it remains appropriate and effective.

Management of Data

- ensure compliance with GDPR when using artificial intelligence (AI) tools and software;
- comply with all data protection and GDPR laws;
- ensure all artificial intelligence (AI) tools and software are GDPR compliant;
- ensure that all artificial intelligence (AI) tools and software used in the setting have data protection features that comply with GDPR requirements;
- obtain consent from all related parties for the purposes of data collection;
- provide clear information to all relevant parties about what data is being collected and levels of access;
- ensure that all artificial intelligence (AI) tools and software being used allow the rights of data subjects to access, amend and erase their personal data;
- conduct regular checks of artificial intelligence (AI) tools and software being used to ensure they fully comply with GDPR;
- provide regular training for all related parties in GDPR compliance;
- keep an incident record and address any data or GDPR breaches;

Implementation and Accountability

- **Sian Mitchell, Headteacher and DSL** is responsible for the implementation of artificial intelligence (AI) tools and software;
- **Sian Mitchell, Headteacher and DSL** is responsible for evaluating the value of artificial intelligence (AI) tools and software, ensuring compliance with legal and ethical requirements and arranging training for all related parties;

Conclusion

- **Leavening Primary** recognises the benefits of using artificial intelligence (AI) in its setting and is committed to providing a safe environment for its pupils and staff;
- the information outlined in this policy is in place to ensure safeguarding and ethical standards;